

About RecTrac, FMWR's Customer Registration Program

RecTrac is Family & Morale, Welfare and Recreation's automated customer usage system. This integrated software system provides accurate reporting data by tracking the use of FMWR recreational facilities. Mandated by the Army FMWR Board of Directors, this management information system helps us provide better recreation service to our customers by monitoring program and facility usage. More importantly, evaluating RecTrac data will eventually aid in determining future funding to support FMWR programs.

In order to use the U.S. Army Garrison - Detroit Arsenal FMWR Fitness Center, military members and civilians are asked to complete a simple, one-time registration process. This process takes less than five minutes to complete, and there is **no fee involved**. Once registered in the RecTrac system, customers will need to scan (swipe) their government ID cards (or sign in if the card scanner is unavailable) each time they use the Fitness Center. RecTrac scanners read the bar codes located on the back of eligible customer's ID cards.

Questions? Concerns? To learn more about the RecTrac system, please call 4-5606 or 4-8885.

FMWR Customer Household Registration Information

REFERENCE: *System of Record Notice A0215, General FMWR and Entertainment Records, Sep 4, 2001, 66 Federal Register 46266*

Privacy Act Statement

AUTHORITY: *10 U.S.C. 3013, Public Law 104-134-Apr 26, 1996*

Principal Purpose:

To collect, review, account for, and report FMWR patronage data. In accordance with Public Law 104-134 dated April 1996, individuals conducting business with the Federal Government must provide their SSN or Taxpayer ID number. SSN is used to establish and maintain a numerical identification system for each customer.

ROUTINE USES:

Establish and automate FMWR activity registration, reservation, pass, and utilization tracking system to substantiate capital reinvestment in facilities.

DISCLOSURE:

Voluntary; however, failure to furnish information requested may result in a total or partial exclusion from participating in FMWR activities, and may reduce hours of operation and/or lead to discontinuation of FMWR programs.

DISPOSITION:

This registration form will be shredded and disposed of after data is input and verified by individuals who have signed a statement of Non-Disclosure. Once the SSN is entered in the computer, it is encrypted and cannot be viewed by anyone.

Customer Information

Name (Last, First, MI)		Rank/Grade	Branch	Office Symbol
Date of Birth	Social Security Number		Gender (circle one) Male Female	
Status (circle one) Active Duty DoD Civilian Other		Phone (work and/or personal)		
Emergency Contact (please state name and relationship)			Emergency Phone Number	

Customer's signature _____ **Date** _____